

EMPLOYABILITY SKILLS AND KNOWLEDGE

MODULE 23



PERSONALITY TESTING QUESTIONNAIRE

EXPECTATIONS AND OUTCOME

Dear Participant,

This questionnaire is prepared with an objective to measure and assess your personal capacity and traits suiting to your career needs.

It should be your endeavour to complete this questionnaire with answers as natural as possible based on your common minimum understanding.

All questions are personalised and individualised and therefore your comprehensive delivery will justify our standard of assessment.

Our endeavour is to help the educated young people of this country to become employable and make their lives more successful.

Wish you all the best.

Personal Details

a) Name b) D.O.B c) Place of birth d) Native Place

e) Height f) Weight g) Address for Communication

h) Email: i) Mobile j) Res. Ph.

1. What is your family background with reference to your parents / brothers / sisters?
2. What is your social background in terms of rural based / urban based?
3. What is the Educational background of your family members?
4. What type of income group you belong to-Low / Middle / High?
5. What is your educational background with reference to your Primary/ High school / College / Higher level Education?

6. Who is your Role model / Guide / Mentor in your life?
7. What is your ambition and vision in your life?
8. What are your major achievements in the last 3 years?
9. What will be your immediate career plan for the next 3 years?
10. Write 3 wishes of yours that you would like to fulfil in your life.
11. What Career plans are your parents actually planning for you?
12. Write three major advantages you possess at present, that will help you to achieve your career success.
13. Explain in 3 sentences as to how you perceive success in your life.
14. Write 3 activities you do during your free time, other than your studies / work (Hobbies).
15. Are you satisfied with your personality? Substantiate your personality features.
16. Write three adjectives your friends use to describe you with.
17. Are you satisfied with your current potential? Give one reason to justify your answer.
18. Are you flexible, ready to modify your behaviour in order to accomplish your career goal? Explain the concept and process with regard to the above.
19. To what extent you are emotionally dependent on others?
20. Would you like to be associated with successful people? If yes, How?
21. How good are you in your communication? Give three factors to prove that you are a good communicator.
22. Describe yourself as a leader.
23. Are you a good team player? Explain How.
24. What major problem you are undergoing, which might affect your career progress?
25. Write 10 important characteristic features of your personality?
(Eg: Easy going / Sensitive / Adaptable)
26. Write 10 negative traits of your personality? (Eg: Stress / Anger / Shyness / Lack of discipline)
27. Explain the following in terms of your personality: BODY LANGUAGE – TIME MANAGEMENT – GOAL SETTING – SUCCESSFUL HABITS – QUALITY OF LIFE – PUBLIC RELATIONS – LEADERSHIP – CREATIVITY – THINKING SKILLS – POWER AND POLITICS.

28. Write 10 important values in your life (Eg: Freedom / Telling the truth / Patriotism/ Friendship).
29. Write 10 aspects of human behaviour which you don't like (Eg. Shouting / Ill treatment / Hurting / Controlling).
30. Explain the following: ORGANISATION – SERVICE – MANAGEMENT – SUPERVISING – INFLUENCE – STATUS – AUTONOMY).
31. Write 10 things you want to get in your life in the next 5 years.
32. Give your opinion about the present education system.
33. What qualities you think a fresh graduate (with no experience) should have to get selected to a good job?
34. Are you a member of any social club? What should be the role of youth in today's national development?
35. Do you have a computer in your house? How are you utilizing it for your development?
36. What types of books you generally read? Give names of 10 books which inspired you.
37. What are the magazines and newspapers you regularly read? What types of articles interest you?
38. As a citizen of this country, which duty do you think is the foremost one?
39. Please list 10 top issues facing our country.
40. For the purpose of self evaluation please put percentage marks on the following traits? (Eg: Initiative - 60%)
GENERAL ABILITY – ANALYTICAL SKILLS – VERBAL SKILLS – SELF DISCIPLINE – INITIATIVE – SELF CONFIDENCE – CREATIVE QUALITIES – SENSE OF HUMOR – MATURITY – MANAGERIAL POTENTIAL – LEADERSHIP POTENTIAL – CAPACITY TO WORK HARD.
41. What according to you are the reasons for fresh graduates' difficulty in finding the right job?
42. What do you know about: EMPLOYMENT – UNEMPLOYMENT – UNDER EMPLOYMENT – UNEMPLOYABILITY – EMPLOYABILITY – PRIVATE EMPLOYMENT – GOVERNMENT EMPLOYMENT.
43. What additional skills are you planning to develop to qualify for a good job?
44. Apart from your education, what extra knowledge are you gaining to become suitable for employment?
45. Write 10 questions which you expect to be asked in an interview by an employer.
46. Write 10 questions which you think you would like to ask in an interview to an interviewer.

47. Why do you think positive mental attitude is important for a fresh graduate to have a successful career?
48. Have you prepared good Bio-data? Write 10 important features of good Bio-data.
49. How will you search for a good job opportunity? On what resources do you depend?
50. What is your confidence level of achieving something in your life- (independently – dependently – inter dependently)?
51. How do you manage your time effectively? Give a time table of your 24 hours schedule.
52. Do you spend time in libraries and how else do you spend time qualitatively?
53. What type of help are you sourcing from your teachers, lecturers and professors for your career planning?
54. Write 10 Dont's and 10 Do's in an interview preparation.
55. What do you know about: PRELIMINARY INTERVIEW – FINAL INTERVIEW – GROUP DISCUSSION – PERSONAL INTERVIEW – HR INTERVIEW – STRESS INTERVIEW – APTITUDE TEST – ATTITUDE TEST – ENGLISH PROFICIENCY TEST – TELEPHONIC INTERVIEW – REFERRAL INTEVIEW – QUANTITATIVE ANALYSIS INTERVIEW – SELF MANAGEMENT INTERVIEW – MANAGERIAL SKILL ASSESSMENT INTERVIEW.
56. Do you like challenges in your life? What is your strength to manage tough situations in life?
57. Do you like helping others? What is your opinion of the statement “IT IS TOO DANGEROUS TO BE TOO GOOD”.
58. To what extent you trust others? Have you ever been betrayed by others?
59. Apart from your present good qualities, what additional 10 good virtues you would like to learn in your life?
60. Give 10 reasons why people fail in life and 10 reasons how people succeed in life?
61. Explain how your parents are supporting you in your search for a successful career in life?
62. Explain the following the qualities with regard to your personality: SYMAPTHY – FRIENDLINESS – RESPECT FOR OTHERS – IMAGINATIVE – MORAL CHARACTER – SELFLESSNESS – PATIENCE – SINCERITY – INTERGRITY – LOYALTY – OPTIMISM – SELF CONFIDENCE – WILL POWER – DECISION MAKING.

63. Write 10 solutions to remove unemployment problems in our country?
64. If you happen to become the President of our country what will be your first decision?
65. If you get an opportunity to contribute your resources for a social cause which sector will you select? (Eg: Orphanage)
66. Do you aspire to become RICH in your life? What methodology do you have presently to achieve that?
67. Write 10 Great living Personalities and 10 past Personalities you like.
68. Write 10 things you want to get in your life.
69. Give 5 reasons why we should select you to be a part of our programme.
70. What are the major problems, according to you, the country is facing?
71. As a youth, what role can you play for the development of our country?
72. What extra skills have you acquired apart from your educational qualifications?
73. Have you ever involved yourself in community work? If yes, brief your contribution and your personal experience.
74. Explain in few sentences what and how you will be 5 years from now.
75. Give your opinion about this questionnaire in 50 words.